

2007 ACCENT ON ARCHITECTURE  
COMMUNITY GRANTS PROGRAM



APPLICATION  
PART I




AMERICAN ARCHITECTURAL  
FOUNDATION

For the past ten years, CNA Insurance Companies and Victor O. Schinnerer & Company, Inc., have sponsored the American Architectural Foundation's Accent on Architecture Community Grants Program. Their continued support makes this program possible. The CNA and Schinnerer professional liability insurance programs are commended by the American Institute of Architects and sponsored by the AIA Trust.

The American Architectural Foundation (AAF) is a 501(c)(3) educational organization that seeks to educate the public about the importance of architecture in enriching our lives and transforming our communities.

**Applications must be postmarked by 12 / 17 / 2007.**  
The American Architectural Foundation Grants Program  
1799 New York Avenue, NW  
Washington, DC 20006

**ELIGIBILITY:** The AAF's 2007 Accent on Architecture grants competition is open to 501(c)(3) or 501(c)(6) organizations whose projects are specifically targeted to teaching children about architecture and design. Projects should illustrate an increased awareness, appreciation, and understanding of architecture and design among students in the K-12 age range. The AAF is especially interested in programs targeting underserved populations.

**SUMMARY PAGE**

**CONTACT INFORMATION**

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Name of Organization

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Name of Primary Contact	Name of Secondary Contact
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Street Address	City	State	Zip
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Primary Telephone	Fax	Email
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**PROJECT INFORMATION**

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Project Title

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Project Description (25 words or less)

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Grant Amount Requested	Total Project Cost
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**The grant amount requested must not exceed \$3,000 or 50% of the total project cost, whichever is less.**

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Thanks to the continued support of CNA Insurance Companies and Victor O. Schinnerer & Company, Inc., since 1997, the AAF has awarded 155 grants to organizations in 33 states through this program.

**PAST RECIPIENTS:** Information on past Accent on Architecture Community Grant recipients is available at [www.archfoundation.org](http://www.archfoundation.org).

**QUESTIONS:** Please direct questions regarding the application process to [grants@archfoundation.org](mailto:grants@archfoundation.org).

**APPLICATION FORMAT:** Applications should include the completed Summary Page and the following: background information of the requesting organization, a project description, a project budget, and completed W-9 forms (see attached). Guidelines are supplied below for providing this information. Please submit an original and two (2) unbound copies of the application. Applications will be considered complete upon receipt.

**EVALUATION CRITERIA:** The review committee will make its decisions based on the following criteria: purpose and objectives of the project; size and composition of the audience; dissemination plan; experience of the principal participants; and adequacy of the budget.

**NOTIFICATION AND RECEIPT OF GRANT FUNDS:** Organizations submitting complete and successful grant applications with an evaluation plan will be notified by February 1, 2008. Funding will be distributed in two parts. Two-thirds of the grant will be awarded in early 2008. The final one-third of the grant will be authorized upon receipt of a final report and financial statement. The final report must be postmarked by October 24, 2008, or the remaining payment will be forfeited. Guidelines for the final report will be provided with the first payment.

PLEASE USE THE FOLLOWING FORMAT WHEN CREATING YOUR APPLICATION.

**BACKGROUND INFORMATION OF THE REQUESTING ORGANIZATION**

Describe the organization's mission and constituency. Provide information regarding the organization's experience with public outreach.

**PROJECT DESCRIPTION**

Describe the proposed project. Highlight groups to be involved and long-term benefits the community will gain as a result of this project. Provide a schedule for project planning and implementation.

**PROJECT BUDGET**

Provide a budget showing detail for your project's revenues and expenses. Show both anticipated sources of revenue and in-kind contributions.

**REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION**

A completed W-9 form must be submitted with your application in order to be considered.